

NCB F. No. XVI / 1(5) / SE / 2010- COMN  
**GOVERNMENT OF INDIA**  
**MINISTRY OF HOME AFFAIRS**  
**NARCOTICS CONTROL BUREAU**

WEST BLOCK -1, WING NO.- 5  
R.K. PURAM, NEW DELHI – 110066

**Dated: 3<sup>rd</sup> March 2010.**

To,

-----  
-----  
-----

Dear Sir,

This Bureau Intends to purchase items as per details attached. You are requested to forward your quotation with illustrate literature if any, to reach this office by **17.03.2010**.

**02.** Sales Tax, if any chargeable, must be mentioned otherwise price would be treated as inclusive of sales tax.

**03.** No separate insurance charges will be paid. The prices would be treated inclusive of insurance charges for covering the transit risk/loss/damage upto the consignees end.

**04.** The make and country of origin of the article offered may be stated

**05.** In case of clarification if any, must be asked for well before hand and not while submitting firm's quotations.

**06.** The quantity ordered may be increased or decreased by the indenter.

**07.** The date up to which quotation will be valid should be indicated.

**08.** Sealed quotations marked as "**QUOTATION vide NCB F.No . XVI / 1(5) / SE / 2010-COMN**, due on **17.03.2010** should be sent by post / tender box in the name of Deputy Director ( Admn ) so as to reach this office by **17.03.2010** and will remain open for acceptance by us till **1200 hrs**. Accepted quotation will be valid up to **3 months from the date of opening of Quotations**.

**9.** The quotation should be sent only if the item can be supplied within 15 days from the date of placing the order.

**10.** The firm will have to send samples to the consignee for evaluation. If the sample are approved this office will place confirmatory orders.


**11.** The stores will be inspected by the consignee at his own end. If the stores found damaged/ deficient or are not found suitable electrically, the same will be returned to the supplier at his own cost and risk within one month from the date of receipt of stores and the decision of the consignee in rejecting will be final and binding on the supplier.

**12.** Only firm having shop physically existing and duly registered with Local state Govt / body needs to apply, Registration No. / TIN no. is mentioned on quotation to be submitted.

**13.** Only firm having Central sales tax / VAT registration needs to apply.

**14.** Bid Security ( **Earnest Money Deposit** ) @ **2 %** of the total quoted amount has to be deposited in favour of DDO, Narcotics Control Bureau, payable at State Bank of India New Delhi, along with the quotation in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial Banks in an acceptable form.

**15.** If any firm dose not comply to above mentioned mandatory conditions, this Bureau has the right to reject the quotation without assigning any reasons.

  
(Manoranjan Kumar)  
Deputy Director(Admin)

**GOVERNMENT OF INDIA  
MINISTRY OF HOME AFFAIRS  
NARCOTICS CONTROL BUREAU**

WEST BLOCK -1, WING NO.- 5  
R.K. PURAM, NEW DELHI – 110066

NCB F. No. XVI / 1(5) / SE / 2010- COMN

**Dated: 3<sup>rd</sup> March 2010.**

**QUOTATION NOTICE**

Quotation are invited from the reputed/authorized dealers, distributors and manufactures who are experienced in the filed for the supply of **Digital Camera** to this Headquarters. The description of the item is as under :-

<b>Item</b>	<b>Quantity</b>	<b>Minimum specification of the Item</b>
<b>Digital Camera</b>	<b>32 Nos</b>	<b>a ) Megapixels – 12 MP b ) Digital Zoom – 4 x c ) Optical Zoom – 5x d) Rechargeable Li-ion Battery with charger e) Audio Video Interface f) Auto Flash g) Red Eye Reduction h) MPEG Movie i) Image Stabilizer j) Multiple shots k) Sufficient Internal Memory l) Self Timer m) Sufficient external memory up to 4GB n) Multiple image formats ( JPEG etc) o) Carrying case</b>

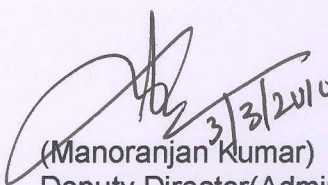
2. Quotations mentioning reasonable price of the item should reach this office by Dak or by Tender Box placed in the Reception by **17<sup>th</sup> March 2010 up to 1200 hrs.** Quotation will be opened on the same date at 1630 hrs.

3. Reference and name of the item for which quotations have been called should be endorsed on the top of the envelop (Quotation)

4. Terms & Conditions, ST, CST, VAT and period of delivery should be clearly mentioned.

5. Inspection of item supplied by your firm will be carried out by a board of Officer at this location and it will be accepted after having passed by the board.

6. If the rate of the item offered by the firm are approved, the item must be supplied within 15 days from the date of supply order.
7. The rates quoted will remain valid up to 3 months from the date of opening of Quotations . For more details contact on our telephone No 011-26181553 and visit our web site [www.narcoticsindia.nic.in](http://www.narcoticsindia.nic.in)
8. The authority reserves the right to accept or reject any quotation without assigning any reason what so ever. The quotation may be accepted or rejected either in part or the whole without any notice. For which party will have no claim.
9. The minimum warranty period of 01 year from the date of delivery of the goods to the consignee notwithstanding the fact that the board of officers may have inspected and /or approved the said goods. In case of failure of the Tenderer to rectify the the defect in the goods within specified time, the purchaser shall be entitled to recover the cost with all expenses from the Tenderer for such defects.
10. Bid Security ( **Earnest Money Deposit** ) @ 2 % of the total quoted amount has to be deposited in favour of DDO, Narcotics Control Bureau, payable at State Bank of India New Delhi, along with the quotation in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial Banks in an acceptable form.

  
(Manoranjan Kumar)  
Deputy Director(Admin)