

F.No.II/24(9)/2010-Estt. १०७
Government of India
Ministry of Home Affairs
Narcotics Control Bureau

West Block No.1, Wing-V,
R.K. Puram, New Delhi-110 066

Dated: 22 June, 2011

Sub: **Filling up of the post of Radio Technician (Group 'C' Post) in Narcotics Control Bureau, Ministry of Home Affairs on deputation basis.**

The Narcotics Control Bureau, Ministry of Home Affairs, intends to fill up one existing vacancy in the grade of **Radio Technician** (Group-C, Non-Gazetted, Non Ministerial) in the pay scale of PB-1- Rs.5200-20200/- plus Grade Pay Rs.2800/- on deputation basis in the Bureau's HQrs/Zonal Units/Intelligence Cells.

2. The number of vacancies are subject to increase or decrease. Applicants if selected are liable to be posted/transferred anywhere in the country.

Deputation : Officers of the Central Government :-

- (i) Holding analogous post on regular basis; or
- (ii) Qualified Radio Technician or Para Military Forces/or Central Reserve Police Force, Directorate of Preventive Operations (Customs and Excise/Directorate of Coordination Police Wireless having minimum five years service in the grade.

3. **Duties & Responsibilities :**

- (i) To assist the Intelligence Officer in electronics surveillance.
- (ii) Receive and send the messages through various electronics means of communication and manual log.
- (iii) To install & operate the various electronics equipments.
- (iv) To look after the general maintenance and operation of LAN, WAN, EPBX, Telephone, Crypto Telephone, Fax etc.
- (v) To maintain records of technical stores etc.
- (vi) To maintain all office correspondence /files on the subject of communication as may be assigned by the Competent Authority.
- (vii) To maintain the liaison with BSNL/MTNL and other private operator for smooth functioning of electronics equipment.
- (viii) Any other duty in the field of electronic surveillance assigned by the Competent Authority.

4. The terms and conditions of the deputation will be governed by the Department of Personnel & Training's OM No. 2/29/91-Estt. (Pay.II), dated 5.1.1994, as amended from time to time.

5. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

6. The maximum age limit for appointment by deputation shall be not **exceeding fifty-six years**, as on the closing date of receipt of application.

7. The vacancy circular may be brought to the notice of eligible officials of your cadre. The application of eligible and willing officials who can be spared at short notice in the event of their selection may be obtained on the enclosed proforma in duplicate and forwarded to Deputy Director (Adm), NCB HQrs., West Block No. 1, Wing-V, R.K. Puram, New Delhi-110 066 alongwith (i) copies of ACRs for the last five years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, (ii) integrity certificate, (iii) Vigilance Clearance certificate as per following proforma and (iv) major/minor penalty statement for the last ten years so as to reach NCB HQrs within 60 days of issue of this vacancy circular. The applications received after the closing date shall not be entertained.


(MANORANJAN KUMAR)
DEPUTY DIRECTOR(ADM)

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