

F. No. II/24(9)/2010-Estt-Pt.II -1588
Government of India
Ministry of Home Affairs
Narcotics Control Bureau

West Block-1, Wing No.5
R.K. Puram, New Delhi-110066

Dated 03.11.2011

Subject:- **Filling up the post of Staff Car Driver (Ordinary Grade) in Narcotics Control Bureau on Deputation Basis**

Narcotics Control Bureau, Ministry of Home Affairs, intends to fill up following existing/anticipated vacancies in the grade of Staff Car Driver (Ordinary Grade) on deputation basis in the Bureau's HQrs and Zonal Units as mentioned below:-

Name of Post	Number of vacancies	Pay Band & Grade Pay	Places
Staff Car Driver(OG)	33	PB-1 with GP of Rs. 1900	Bangalore, Mumbai, Delhi, Chennai, Mandi, Madurai, Patna, Kolkata, Indore, Guwahati, Hyderabad, Thiruvananthapuram & Ranchi, Ajmer, Mandsaur, Dehradun, Bhubaneswar

2. The number of vacancies are subject to increase or decrease. Applicants if selected are liable to be posted/transferred anywhere in India.

3. Application in the enclosed format of willing and eligible officers whose services can be spared, without delay, in the event of their selection may be forwarded through proper channel alongwith Photocopies of ACRs for the last 5 years duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, Integrity Certificate and vigilance clearance certificate as per proforma enclosed, so as to reach the Deputy Director (Admn.), Narcotics Control Bureau, West Block No.1, Wing No. 5, R.K. Puram, New Delhi-110066, within **45** days from the date of issue of this circular. The eligibility condition is given here under:-

Staff Car Driver (OG) (Rs. 5200-20200 with Grade Pay of Rs. 1900) (Group 'C' Non-Gazetted, Non-Ministerial)

By Deputation basis:

Officers of the Central Government:

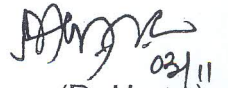
(i) holding analogous post on regular basis; and

(a) Possessing a valid motor vehicle driving license

(b) 8th Standard Pass; and

(c) Five years experience of driving Light/Heavy Motor Vehicle

4. Period of Deputation : Ordinarily not exceeding three years including period of deputation in another ex-cadre post immediately preceding the appointment.
5. Term of deputation : The term of deputation of Central Government Officers will be governed in accordance with the Department of Personnel & Training's OM No. 2/29/91-Estt(Pay-II) dated 05-01-1994 as amended from time to time.
6. Age-limit : Not more than 56 years of age on the closing date of receipt of application.


(B. Hazra)

Assistant Director (Admn)

Copy to:-

1. All Ministries/Departments of Government of India,
2. Ministry of Home Affairs, Internal Security Div, 9th Floor, Lok Nayak Bhawan, New Delhi
3. Member (P&V), CBEC, North Block, New Delhi.
4. Member (P&V), CBDT, North Block, New Delhi.
5. Director, IB, MHA, North Block, New Delhi.
6. Director, CBI, North Block, New Delhi.
7. DG, CRPF, CGO Complex, New Delhi.
8. DG, BSF, CGO Complex, New Delhi.
9. DG, CISF, CGO Complex, New Delhi.
10. DG, ITBP, CGO Complex, New Delhi.
11. DG, Railway Protection Force, Rail Bhawan, New Delhi-1
12. DG,SSB, Estt Block-V, RK Puram, New Delhi
13. DG, Coast Guard
14. Cabinet Secretariat
15. DG, DRI, I.P.Estate, New Delhi.
16. The Commissioner, Delhi, Mumbai, Kolkata, Chennai, Bangalore & Ahmedabad
17. Director, Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, New Delhi.
18. Director, National Crime Records Bureau, East Block-7, R.K.Puram, New Delhi.
19. Deputy Director General (Admn), Central Economic Intelligence Bureau, 6th Floor, Janpath Bhawan, New Delhi.
20. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall, Morar, Gwalior.
21. DS(UT), Ministry of Home Affairs, North Block, New Delhi.
22. The AD (Comn), NCB, HQ, New Delhi for uploading circular in NCB website.

CURRICULUM VITAE PROFORMA

1. Name and Address
(in Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under
Central/State Government
Rules
4. Educational Qualifications
5. Whether Educational and
other qualifications required
for the post are satisfied. (If
any qualification has been
treated as equivalent to the
one prescribed in the Rules,
state the authority for the
same)

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
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Essential	(1)
	(2)
	(3)
Desired	(1)
	(2)

6. Please State clearly whether in
the light of entries made by
you above, you meet the
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

a) The date of initial appointment

b) Period of appointment on deputation/contract

c) Name of the parent office/ organization to which you belong

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

a) Central Govt.

