

Government of India,
Ministry of Home Affairs
Narcotics Control Bureau
Tele/Fax- 91-11-26185240
Web: www.narcoticsindia.nic.in

West Block-1, Wing-5,
R.K.Puram, New Delhi-110066

NCB F. No-I/O/Modular-Fur/Hqrs/2011

Dated, the 01 August, 2011

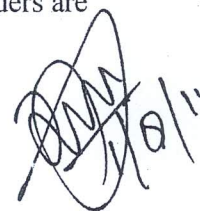
TENDER NOTICE

DG NCB, on behalf of the President of India invites Limited Sealed Tender offers for providing Partitions, Storage and workstations in Narcotics Control Bureau Headquarters as per the drawing (in five rooms) and specification of works enclosed to this document.

- | | | | |
|-------|-------------------------------------|---|---|
| (i) | Store | : | Modular furniture (Partitions, Storage & workstation in five rooms) |
| (ii) | Time and date of receipt of Tender | : | 16/08/2011 at 1200 Hrs. |
| (iii) | Time and date for opening of Tender | : | 16/08/2011 at 1600 Hrs. |
| (iv) | Tender Cost | : | Rs.300 /- (DD/Cheque, Payable to DDO, NCB, New Delhi) |
| (i) | EMD/ Validity | : | Rs. 50,000/- (Six months validity) |

Note

- (i) All details, Tender Terms & Conditions are available on our web sites WWW.narcoticsinida.nic.in.
- (ii) For any change / modification in the tender enquiry / specification bidders are requested to visit our websites regularly.



(A.K. Yadav)
Deputy Director (Admin)
NCB, New Delhi.

SPECIAL INSTRUCTIONS

(If any instruction contained in this tender is contrary to instruction mentioned in special instructions, the special instruction will prevail.)

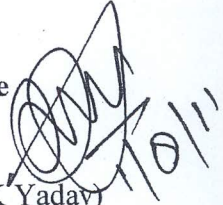
1. Store : Modular furniture(workstation, partition & storage) in five rooms
2. Time and date of receipt of Tender : **18/08/2011 at 1200 Hrs.**
3. Time and date for opening of Tender : **18/08/2011 at 1600 Hrs.**
4. Tender Cost : **Rs.300** /- (DD/Cheque, Payable to DDO, NCB, New Delhi)
5. Validity of offer : 06 months (**180 days**) from date of opening of Tender.
6. Inspecting Authority : NCB board of officers
7. EMD/ Validity : **Rs. 50,000/- (Six months validity)**
8. Terms of Delivery : **FOR Destination (Free delivery to consignees basis)**
9. Delivery period : Within two weeks from the date of issue of AT.
10. Performance Security : 10% of contract value up to delivery period.
11. Guarantee / Warranty : **01 year** from the date of taking over by the consignee
12. Option Clause : The purchaser reserves the right to Place Order on the successful tenders for additional quantity up to 25% of the quantity offered by them at the rates quoted in the contract.
13. Tender Sample : Tender sample with tender documents

14. PAYMENT TERMS

Final payment shall be released on receipt of consignment in full and good condition as per specification.

15. **Pre-bid conference**: - Not Applicable.

16. **PRICE** The tenders are required to quote prices on FOR Destination basis (**Free delivery to consignee basis**).


(AK Yadav)
Deputy Director (Admin)
NCB, New Delhi.

CONDITION OF TENDER

1. All appendices, attached with this Tender Notice, should be duly filled in and are SACROSANCT for considering any offer as complete offer.
2. If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be duly filled in, signed and returned to this office.
9. Director General NCB reserves the right to cancel/reject any or all the tenders without assigning any reason.
10. Director General NCB reserves the right to increase or decrease the quantity at any stage.
11. Bidders must enclose Demand Draft of tender cost in favour of **DDO, NCB HQ, New Delhi** payable at SBI New Delhi or any Nationalized Bank located in Delhi or New Delhi. The tender received without the required Bank Draft shall be rejected summarily.
12. **EARNEST MONEY**
 - (a) All Firms who are not registered with NSIC, DGS&D, KendriyaBhandar and NCCF for the subject stores for which the offers are being invited, are required to deposit **EARNEST MONEY** equivalent to the amount as mentioned in the tender schedule.
 - (b) For claiming exemption from depositing earnest money, bidders should be registered with DGS&D/NSIC/KendriyaBhandar and NCCF for the subject stores for which the offers have been invited. Firms not registered for stores indicated in the tender schedule will be treated as unregistered, and shall be required to deposit specified **Earnest Money**.
 - (c) **Earnest Money** can be deposited in any one of the following alternate forms:-
 - (i) A crossed Bank draft drawn in favour of **DDO, NCB HQ**, West Block-1, Wing-5, R.K.Puram, New Delhi-110066. The draft should be payable at SBI (Main Branch), New Delhi.
 - (ii) **An irrevocable Bank Guarantee (BG)** in the name of **DDO, NCB HQ**, West Block-1, Wing-5, R.K.Puram, New Delhi-110066 of any Nationalized/Scheduled Bank. The Bank guarantee should be payable at SBI (Main branch), New Delhi. The format is as per appendix-6.
 - (iii) The Earnest Money shall be valid and will remain deposited with the purchaser for the prescribed period in schedule-II. If the validity of the tender is extended, the validity of **EM** document submitted by the bidders shall also be suitably extended by the bidders, failing which his tender, after the expiry of the aforesaid period shall not be considered by the Purchaser.

- (d) No interest shall be payable by the purchaser on the EM deposited by bidders.
- (e) The EM deposited is liable to be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.
- (f) The EM of the successful bidders shall be returned after the performance security deposit as required in terms of the resulting contract is furnished by the firm.
- (f) If the successful bidder fails to furnish the performance security deposit as required in the contract within the stipulated period, the **Earnest Money** shall be liable to be forfeited by the purchaser.
- (h) EM of the unsuccessful bidders shall be returned within 30 days of finalization of tender. bidders are advised to send a pre-receipted challan along with their bids to facilitate refund of **Earnest Money** in time.
13. **Liquidated Damages:** In case the firm does not complete the supply within the delivery period, action will be taken against the firm as per Para 15.7 of DGS&D Manual and Para 14.7(i) of Ministry of Commerce, Deptt. of Supply of the General condition of the contract.
14. In case of any defects in supply or manufacturing or not conforming to technical specifications, observed during survey at consignee location or later during the warranty period, the tenderer will be liable to replace the defective store at their cost.
15. The purchaser reserves the option to give a purchase/ price preference to offers from public sector units and SSI units over other firms in accordance with the policies of the Govt from time to time.
16. **PERFORMANCE SECURITY**
- The EMD of the successful bidder will be kept with the Department as Performance Security for the period of one year from the date of completion of the work. The performance security withheld shall be refunded to the contractor after a period of one year from the date of completion of the work. No interest shall be paid on the performance security deposit.
17. Bidders should submit their performance statement in the enclosed proforma at Appendix-4 of Tender Enquiry. The decision on the assessment of the past performance of the bidder by DG NCB is final.
18. **LAW GOVERNING THE CONTRACT**
- This contract shall be governed by the laws of India for the time being in force. The contract shall be interpreted in accordance with these laws. Jurisdiction of Court: The Courts of the New Delhi shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

