

F.No.V/38(4)/2025-APAR-[Pers-I]
Government of India
Ministry of Home Affairs
Narcotics Control Bureau

Date: 09 June 2025

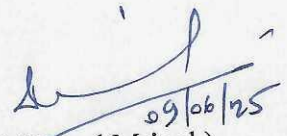
// Office Order No. 36 /2025//

In supersession of NCB Hqrs., OM No.V/9(1)/2020-Vig/1116 dated 17/09/2021, the revised rendition channel of Annual Performance Appraisal Report (APAR) for the officers in the **Ministerial Cadre** in NCB shall be as follows in the chain of command:-

S/ No.	Post	SS	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Office Superintendent	04	Assistant Director	Addl Director or Dy Director	DDG
2.	Section Officer	22	Office Superintendent or Immediate Supervisory officer	Assistant Director or next Supervisory officer	Addl Director or Dy Director or next Supervisory officer
3.	Sr. Private Secretary	01	Supervisory Officer		
4.	Private Secretary	05	Supervisory Officer		
5.	Steno Gde-I	18	Supervisory Officer		
6.	Steno Gde-II	32	Supervisory Officer		
7.	Assistant	66	Section Officer or Immediate Supervisory Officer	Office Superintendent or next Supervisory Officer	Assistant Director or next Supervisory Officer
8.	UDC	18	Section Officer or Immediate Supervisory Officer	Office Superintendent or next Supervisory Officer	Assistant Director (concerned) or next Supervisory Officer
9.	LDC	14	Section Officer or Immediate Supervisory Officer	Office Superintendent or next Supervisory Officer	Assistant Director or next Supervisory Officer
10.	MTS	11	Section Officer or Immediate Supervisory Officer	Office Superintendent or next Supervisory Officer	Assistant Director or next Supervisory Officer

2. In case an officer reports directly to an authority senior to the Reporting Authority as indicated above, his/her APAR would be initiated by such officer to whom he/she reports directly.

3. This office order shall come into force from the assessment year i.e. 2025-2026.
4. This issues with the approval of the Director General, NCB.


(Nilotpal Mrinal)
Additional Director (P&A)

Distribution :-

1. All DDG(Regions), NCB
2. The DLA, NCB Hqrs.
3. The IFA, NCB, CBI Head Office, CGO Complex, Lodhi Road, New Delhi-3
4. All Additional Directors, Dy Director/Zonal Directors, NCB
5. The DD(Vig) & DD(Coord), NCB Hqrs.
6. DD(OL), NCB Hqrs.
7. Assistant Directors (Ops & Enf), NCB Hqrs.
8. AD(HQ), NCB Hqrs.
9. PS to DG, NCB
10. PS to ADG, NCB
11. PS to DDG(P&A)/CVO & PS to DDG(OEC) & Sr. PS to DDG(Spl Wing),
NCB Hqrs.
12. Office Supdt/DDO, NCB Hqrs.
13. SO(Pers-I & II) & SO(Estt), NCB Hqrs.
14. All Branches/Sections of NCB Hqrs.
15. Guard file