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प्राधिकार से प्रकाशित

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MINISTRY OF HOME AFFAIRS

NOTIFICATION

New Delhi, the 17th May, 2018

G.S.R. 481(E).— In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules to amend the Ministry of Home Affairs, Narcotics Control Bureau, Lower Division Clerk (Group 'C' Non Gazetted, Ministerial posts) Recruitment Rule, 2013 namely:-

1. Short title and commencement.—(1) These rules may be called the Ministry of Home Affairs, Narcotics Control Bureau, Lower Division Clerk Recruitment (Amendment) Rules, 2018.

(2) They shall come into force on the date of its publication in the Official Gazette.

2. In the Ministry of Home Affairs, Narcotics Control Bureau, Lower Division Clerk (Group 'C' Non Gazetted, Ministerial posts) Recruitment Rule, 2013 (herein after referred to as the said rules), for rule 2, the following rule shall be substituted, namely:-

“2. Number of posts, classification and level in the pay matrix.—The number of posts, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.”.

3. In the said rules, in the Schedule,-

(A) in column (4), for the heading and the entries relating thereto, the following shall be substituted, namely:-

“Level in the pay matrix
(4)
Level -02 (Rs.19900-63200)”;

(B) in column (10),-

(i) for the words, letters and figures “Grade Pay of Rs.1800”, the words, figures and letters “level-1 in the pay matrix (Rs. 18000-56900)” shall be substituted;

(ii) for the words, letters and figures “Grade pay of Rs. 1800”, the words, figures and letters “level-1 in the pay matrix (Rs. 18000-56900)” shall be substituted;

(C) in column (11), under the sub-heading “Promotion” for the words, letters and figures “Grade Pay of Rs. 1800”, the words, figures and letters “level-1 in the pay matrix (Rs. 18000-56900)” shall be substituted.

[F. No. I-12014/47/2017-NCB-II]

MUKESH MITTAL, Jt. Secy.

Note : The principal rules were published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i) *vide* notification number G.S.R.162(E), dated the 25th February, 2013.

MINISTRY OF HOME AFFAIRS**(Narcotics Control Bureau)****NOTIFICATION**

New Delhi, the 25th February, 2013

G.S.R. 162(E).— In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Home Affairs (Narcotics Control Bureau) Group 'C' and Group 'D' posts, Recruitment Rules, 2007, in so far as it relates to the post of **Lower Division Clerk**, except as respects things done or omitted to be done before such supersession, the Central Government hereby makes the following rules regulating the method of recruitment to the post of **Lower Division Clerk** in the Narcotics Control Bureau under the Ministry of Home Affairs, namely:—

1. **Short title and Commencement.**— (1) These rules may be called the Ministry of Home Affairs, Narcotics Control Bureau, **Lower Division Clerk** (Group 'C' Non Gazetted, Ministerial posts), Recruitment Rules, 2013.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification and pay band and grade pay or pay scale.**— The number of the said posts, their classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit and other qualifications, etc.**— The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.**--- No person,---

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts;

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**--- Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

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SCHEDULE

Name of the post.	Number of posts.	Classification	Pay Band and Grade Pay	Whether selection post or non-selection post.	Age limit for direct recruits.	Educational and other qualification required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Lower Division Clerk	14*(2013) (*Subject to variation Dependent on Workload)	General Central Service, Group-'C' Non-Gazetted Ministerial	Rs. 5200-20200 plus Grade Pay of Rs. 1900/-	Non-Selection	Between 18 and 27 years (relaxable for Government Servants upto 40 years in accordance with the instructions or orders issued by the Central Government). Note : The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission. (where recruitment is not through Staff Selection Commission, the Crucial date for determining the age limit shall be the last date for receipt of applications.	(i) 12 th Class or equivalent qualification from a recognised Board of University. (ii) A typing speed of 35 w.p.m in English or 30 w.p.m. in Hindi only on computers. (35 w.p.m. or 30 w.p.m. corresponding to 10500 KDPH/ 9000 KDPH on an average of 5 key depression for each word)

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists, what is its composition;	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(8)	(9)	(10)	(11)	(12)	(13)
Yes to the extent indicated in Col (10)	Two Years	(i) 85% by direct recruitment through Staff Selection Commission. (ii) 10% of the vacancies shall be filled from amongst the Group 'C' Staff in the Grade Pay of Rs. 1800 and who possess 12th Class pass or equivalent qualification and have rendered three years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ST). Note: If more of such employees than the number of vacancies available under clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent	Promotion- From amongst Group 'C' employees who have three years regular service in posts with the Grade Pay of Rs.1800.	Group 'C' Departmental Promotion Committee (for considering promotion or confirmation) consisting of: (1) Deputy Director (Administration) – Chairman. (2) Assistant Director, Narcotics Control Bureau – Member. (3) One officer of the level of Under Secretary from the Ministry of Home Affairs. – Member.	Not applicable.

	years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination. (iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have three years regular service in posts with the Grade Pay of Rs.1800.			
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[F. No. I-12014/20/2010-NCB]
 BINA PRASAD, Jt. Secy.