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भाग II—खण्ड 3—उप-खण्ड (i)
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NEW DELHI, MONDAY, OCTOBER 5, 2020/ASVINA 13, 1942

MINISTRY OF HOME AFFAIRS

NOTIFICATION

New Delhi, the 18th September, 2020

G.S.R. 614(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Department of Revenue (Narcotics Control Bureau) Group 'B' posts Recruitment Rules, 1994, in so far as they relate to the post of Private Secretary, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Private Secretary in the Narcotics Control Bureau under the Ministry of Home Affairs, namely:-

1. Short title and commencement.—(1) These rules may be called the Ministry of Home Affairs, Narcotics Control Bureau, Private Secretary Recruitment Rules, 2020.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in the pay matrix.—The number of post, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualifications, etc.—The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. Disqualification.—No person,—

(a) who has entered into or contracted a marriage with any person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.—Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of posts	Classification	Level in the pay matrix	Whether selection or non-selection post	Age-limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Private Secretary	5* (2020) *Subject to variation dependent on the workload.	General Central Service, Group- 'B', Gazetted, Ministerial.	Level-7 (Rs. 44,900-1,42,400)	Selection	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled up by various methods
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Promotion failing which by deputation.

In case of recruitment by promotion or deputation/ absorption, grades from which promotion or deputation/absorption is to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
Promotion: Stenographer Grade-I with five years regular service in level-6 (Rs. 35400-112400) of the pay matrix and successfully undergone two weeks mandatory training for which training program to be prepared and imparted by the Narcotics Control Bureau or at another institute approved by Narcotics Control Bureau. Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service. Deputation: Officers holding the post of Stenographer under the Central Government,- (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in the Stenographers grade-I in the level-6 (Rs. 35400-112400) of the pay matrix or equivalent in the parent cadre or department. Note 1: The departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment on promotion. Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. Note 3: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.	Group 'B' Departmental Promotion Committee (for considering promotion) consisting of :- 1. Deputy Director General, Narcotics Control Bureau - Chairman; 2. Deputy Director (Admn), Narcotics Control Bureau -Member; 3. Deputy Secretary/Director(S) Ministry of Home Affairs - Member.	Consultation with Union Public Service Commission is not necessary.

[F. No. I-12014/02/2018-NCB-II]

ASHUTOSH AGNIHOTRI, Jt. Secy.