

[To be published in the Gazette of India, Extra ordinary, Part-II, Section-3(i)]

Government of India
Ministry of Home Affairs
(Narcotics Control Bureau)

Notification

New Delhi, Dated, the _____ 2026

G.S.R.____(E).— In exercise of the power conferred by the proviso to article 309 of the Constitution, and in supersession of the Ministry of Home Affairs (Narcotics Control Bureau), Private Secretary (Group 'B', posts), Recruitment Rules, 2020, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the Group 'B' post in the Narcotics Control Bureau under the Ministry of Home Affairs, namely:-

1. Short title and commencement.—(1) These rules may be called Ministry of Home Affairs, Narcotics Control Bureau, Private Secretary (Group 'B' Gazetted, Ministerial posts), Recruitment (Amendment) Rules, 2026 .

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in the pay matrix. — The number of posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit and other qualifications etc.— The method of recruitment to the said posts , age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. Disqualification.—No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts;

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. — Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. — Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Schedule Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post.	Number of posts.	Classification.	Level in the Pay Matrix	Whether selection or non-selection post.	Age limit for Direct Recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Private Secretary	15* (2026) * Subject to variation dependent on workload	General Central Services, Group-'B' Gazetted Ministerial	Level-07 (Rs. 44,900-1,42,400)	Selection	Not applicable

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	70% by Promotion failing which by deputation. 30% by Deputation

In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which the Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion: Stenographer Grade-I with five years regular service in level-06 (Rs. 35400-112400) of the pay matrix and successfully undergone 02 weeks mandatory training for which training program to be prepared and imparted by the NCB or at another institute approved by NCB.</p> <p>Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying or eligibility service or two years, whichever is</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of :</p> <p>1. Deputy Director General, NCB- Chairman</p> <p>2. Addl. Director/ Dy. Director, NCB- Member</p> <p>3. Deputy Secretary/Director (S), MHA- Member</p>	<p>Consultation with Union Public Service Commission is not necessary.</p>

less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying /eligibility service.

Deputation:

Officers holding the post of Stenographer under the Central Government.

- (a) (i) holding analogous posts on regular basis in the parent cadre or department;
or
(ii) with five years regular service in the Stenographers grade in the level-06 of the pay matrix or equivalent in the parent cadre or department.

Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment on promotion.

Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

Note 3: The maximum age limit for appointment by deputation shall be not exceeding fifty-six years' as on the closing date of receipt of applications.

(Signature _____)

Joint Secretary to the Government of India
IS-II, Division, MHA
Phone No. 011-23438050

Note.— The Principal rules were published vide notification number G.S.R. 646, dated the 9thDecember, 1994 in the Gazette of India, Part-II, Section 3, Sub-section (i) dated 24.12.1994 and was subsequently amended vide notification number G.S.R. 614(E), dated 18th September, 2020.

ANNEXURE - III

Form to be filled by the Ministry/Department while forwarding proposals to the Department of Personnel and Training and The Union Public Service Commission for amendment of approved Recruitment Rules.

- 1 a) Name of the Post : **Private Secretary**
 b) Name of the Ministry/Department : **Narcotics Control Bureau, Ministry of Home Affairs**
- 2 Reference No. in which Commission's advice on Recruitment Rules was conveyed : Not applicable
- 3 Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference: : The Principal rules were published vide notification number G.S.R. 646, dated the 9thDecember, 1994 and were subsequently amended vide notification number G.S.R. 614(E), dated 18.09.2020.

Col. No.	Provisions in the approved rules	Revised provisions proposed	Reason for the revision proposed
1	Private Secretary	Private Secretary	No Change
2	5* (2020) subject to variation dependent on workload	15* (2026) subject to variation dependent on workload	10 posts created vide MHA OM dated 26.11.2026
3	General Central Service Group 'B' Gazetted Ministerial	General Central Service Group 'B' Gazetted Ministerial	No change
4	Level-07 (Rs. 44900-1,42,400)	Level-07 (Rs. 44900-1,42,400)	No Change
5	Selection	Selection	No Change
6	Not applicable	Not applicable	No change
7	Not applicable	Not applicable	No change
8	Not applicable	Not applicable	No change
9	Not applicable	Not applicable	No change
10	Promotion failing which by deputation	70% by Promotion failing which by deputation. 30% by Deputation	To Maintain Promotional Pyramid Ratio as prescribed by DoP&T
11	Promotion: Stenographer Grade-I with five years regular service in level-06 (Rs. 35400-112400) of the pay matrix and successfully undergone 02 weeks mandatory training for which training program to be prepared and imparted by the NCB or at another institute	Promotion: Stenographer Grade-I with five years regular service in level-06 (Rs. 35400-112400) of the pay matrix and successfully undergone 02 weeks mandatory training for which training program to be prepared and imparted by the NCB or at another institute	No Change

<p>approved by NCB.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying /eligibility service.</p> <p>Deputation: Officers holding the post of Stenographer under the Central Government.</p> <p>(i) holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with five years regular service in the Stenographers grade in the level-6 (Rs. 35400-112400) of the pay matrix or equivalent in the parent cadre or department.</p> <p>Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment on promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 3: The maximum age limit for</p>	<p>approved by NCB.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying /eligibility service.</p> <p>Deputation: Officers holding the post of Stenographer under the Central Government.</p> <p>(i) holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with five years regular service in the Stenographers grade in the level-6 (Rs. 35400-112400) of the pay matrix or equivalent in the parent cadre or department.</p> <p>Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment on promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 3: The maximum age limit for</p>	
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	appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.	appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.	
12	Group 'B' Departmental Promotion Committee (for considering promotion) consisting of: 1. Deputy Director General- Chairman 2. Deputy Director (Admn.)- Member 3. Deputy Secretary/Director(S) Ministry of Home Affairs- Member	Group 'B' Departmental Promotion Committee (for considering promotion) consisting of: 1. Deputy Director General- Chairman 2. Additional Director/ Deputy Director,NCB - Member 3. Deputy Secretary/Director(S) Ministry of Home Affairs- Member	--
13	Consultation with Union Public Service Commission is not necessary	Consultation with Union Public Service Commission is not necessary	No change

Name, address and telephone number of the Ministry's representative with whom these proposals may be discussed, if necessary for clarification/early decision.

Name : Rahul Mathur, Asstt. Director (Pers/Estt)

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Place : New Delhi

(Rahul Mathur)
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