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NEW DELHI, THURSDAY, JUNE 21, 2018/JYAISTHA 31, 1940

MINISTRY OF HOME AFFAIRS

NOTIFICATION

New Delhi, the 15th June, 2018

G.S.R. 579(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Ministry of Home Affairs, (Narcotics Control Bureau) Upper Division Clerk Recruitment Rules, 2010, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Upper Division Clerk in the Narcotics Control Bureau under the Ministry of Home Affairs, namely:—

1. Short title and commencement.—(1) These rules may be called the Ministry of Home Affairs, Narcotics Control Bureau (Upper Division Clerk) Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in the pay matrix.—The number of posts, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit and other qualifications, etc.—The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.**— No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.**—Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of post	Classification	Level in the pay matrix	Whether selection or non-selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Upper Division Clerk.	18*(2018) *Subject to variation dependent on workload.	General Central Services, Group- 'C', Non-Gazetted, Ministerial.	Level-4 (Rs.25500-81100).	Non-selection.	Between 18 and 27 years (Relaxable for Government servants upto forty years in accordance with the instructions or orders issued by Central Government. Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission. (Where recruitment is not through Staff Selection Commission, crucial date for determining the age-limit shall be the last date for receipt of applications.)

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled up by various methods
(7)	(8)	(9)	(10)
Degree of a recognised University or equivalent.	Not applicable.	Two years for direct recruits. 'Nil' for promotees.	(i) Fifty per cent. by promotion failing which by deputation; (ii) forty per cent. by direct recruitment; and (iii) ten per cent. by deputation or absorption failing which by direct recruitment.

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
Promotion: Lower Division Clerk in level 2 in the pay matrix (Rs. 19900-63200) with eight years regular service in the grade. Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service Deputation or absorption— Officer of the Central Government or the State Government,- (i) holding analogous post on regular basis in the parent cadre or department; or (ii) in level 2 in the pay matrix (Rs.19900-63200) with eight years' regular service in the parent cadre or department. Note 1 : The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 2 : Period of deputation including period of deputation in another <i>ex-cadre</i> post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years. Note 3 : The maximum age limit for deputation shall not be exceeding fifty six years as on closing date of receipt of application.	1. Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:- (1) Deputy Director (Administration), Narcotics Control Bureau —Chairperson; (2) Assistant Director, Narcotics Control Bureau —Member; (3) Under Secretary in the Ministry of Home Affairs dealing with matters of Narcotics Control Bureau —Member. 2. Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of- (1) Deputy Director (Administration), Narcotics Control Bureau —Chairperson; (2) Assistant Director, Narcotics Control Bureau —Member; (3) Under Secretary in the Ministry of Home Affairs dealing with matters of Narcotics Control Bureau—Member.	Not applicable.

[F. No I-12014/42/2017-NCB-II]

PUNYA SALILA SRIVASTAVA, Jt. Secy.