F.No.A-35/12/2025/Estt.– 862
Government of India
Ministry of Home Affairs
Narcotics Control Bureau
2nd Floor, August Kranti Bhawan,
Bhikaji Cama Place, New Delhi -110 066
Date: 22, June, 2026

VACANCY CIRCULAR

Sub: Filling up the post of Inspector in Narcotics Control Bureau under Ministry of Home Affairs on Deputation Basis: Reg.

Narcotics Control Bureau, Ministry of Home Affairs, intends to fill up **96 (Ninety Six)** existing/anticipated vacancies in the grade of Inspector on deputation basis in the NCB Regional Offices & Zones.

2. The details are as under:-

Name of Post	**Number of Vacancies**	**Location where applicants may be posted after selection**	**Pay Band & Grade Pay**
Inspector	**96**	Bhubaneswar, Kolkata, Patna, Raipur, Ranchi, Dehradun, Delhi, Gorakhpur, Lucknow, Agartala, Guwahati, Imphal, Itanagar, Siliguri, Amritsar, Chandigarh, Jammu, Srinagar, Chennai, Cochin, Hyderabad, Vishakhapatnam, Bangalore, Goa, Mumbai, Ahmedabad, Bhopal, Indore, Jaipur & Jodhpur	Level-7 of Pay Matrix as per 7th CPC [Rs.9300-34800 + Grade Pay Rs.4600 (pre-revised)] (Group-'B' Non-Gazetted, Non-Ministerial)

3. The number of vacancies is subject to increase or decrease. **However, applicants, if selected, are liable to serve anywhere in India, though the knowledge of local language, terrain and understanding of local culture is an important aspect which is taken into consideration at time of posting.**

4. **This is an open vacancy circular, meaning that applications will be considered on a continuous basis until all vacancies are filled. The complete applications received by last day of every month shall be considered for selection against available vacancies at the end of said month.**

5. Application (Curriculum Vitae) in the enclosed format of willing and eligible officers whose services can be spared, without delay, in the event of their selection may be forwarded through proper channel along with (i) Grading of APARs for the last 5 years duly attested (with stamp) by an officer not below the rank of Under Secretary to the Government of India or equivalent, (ii) Integrity Certificate (iii) vigilance clearance certificate as per proforma enclosed & (iv) major/minor penalty statement for the last 10 years and Cadre clearance certificate incorporating that **"in the event of his/her**

selection, he/she will be relieved to join NCB on deputation basis" so as to reach the **Deputy Director (P&A), Narcotics Control Bureau, 2nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi-110066 (E-mail– dda-ncb@nic.in)**. Eligibility conditions are as under:-

Deputation:-

Officers of the Central/State Government/Union Territories.

(a) (i) Holding analogous posts on regular basis in the parent cadre or department ; or

(ii) With five years regular service in Level-6 in the Pay Matrix in the parent cadre or department.

(b) Possessing the following Educations and experience :-

(i) Bachelor's degree from a recognized University/Institute and
(ii) Three years' experience in enforcement of regulatory laws and collection in intelligence thereto (Essential).

Desirable: One-year' experience in investigation of criminal offences or economic offences.

Job Description/Duties:

- Enforcement of Narcotic Drugs & Psychotropic Substances Act, 1985.
- Collection & development of Intelligence, Investigation, search, seizure and arrest (including financial investigation);
- Initiating trial in courts.
- Initiating action under PITNDPS Act.
- Attending trial in courts.
- Identification and destruction of illicit opium and cannabis cultivation;
- Demand Reduction activities
- Training of officers/personnel of other drug law enforcement agencies
- Coordination with other drug law enforcement agencies
- Any other duties as assigned/allocated by Superior Officers.

6. **Term of deputation** : The terms of the deputation will be governed in accordance with the Department of Personnel & Training's OM No.6/8/2009-Estt.(Pay II) dated 17.6.2010, OM No.2/6/2016-Estt.(Pay-II) dated 17.02.2016 and MHA, Police-II Division Policy Guidelines No.I-20122/03/2016-Pers.II dated 22nd Nov'2016, as amended from time to time.

7. **Period of Deputation** : Ordinarily not exceeding three years including period of deputation in another ex-cadre post immediately preceding the appointment, extendable up to 07 years subject to suitability and performance, as per DoP&T & MHA guidelines issued from time to time. No further extension will be granted in any case.

8. **Age-limit**: Not more than 56 years of age on the closing date of receipt of applications.

22/06/26

(Nilotpal Mrinal)
Additional Director
Narcotics Control Bureau
E-mail- dda-ncb@nic.in

Distribution:-

1. All Ministries/Departments of Government of India.
2. Deputy Secretary to the Govt. of India, Ministry of Home Affairs, IS-II Division, NCB Section, Major Dhyan Chand Stadium, near India Gate, New Delhi.
3. Member (P&V), CBEC, North Block, New Delhi.
4. Member (P&V), CBDT, North Block, New Delhi.
5. Director, IB, MHA, North Block, New Delhi.
6. Director, CBI, North Block, New Delhi
7. Commissioner of Delhi Police, IP Estate, ITO, New Delhi
8. DG, CRPF, CGO Complex, New Delhi.
9. DG, BSF, CGO Complex, New Delhi.
10. DG, CISF, CGO Complex, New Delhi.
11. DG, ITBP, CGO Complex, New Delhi.
12. DG, Railway Protection Force, Rail Bhawan, New Delhi-1.
13. DG, SSB, East Block-V, R K Puram, New Delhi.
14. DG, Coast Guard Headquarters, National Stadium Complex, New Delhi
15. Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
16. DG, DRI, I.P.Estate, New Delhi.
17. All States DGsP
18. All Commissioners, Customs & Central Excise
19. Director, Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, New Delhi.
20. Director, National Crime Records Bureau, East Block-7, R. K. Puram, New Delhi.
21. Deputy Director General (Admn.), Central Economic Intelligence Bureau, 6th Floor, Janpath Bhawan, New Delhi.
22. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall, Morar, Gwalior.
23. The IGP, Andaman & Nicobar Police, Port Blair, Chandigarh, Lakshadweep, Daman & Diu.
24. DS (UT), Ministry of Home Affairs, North Block, New Delhi.
25. Office of JS (T) & CAO, Ministry of Defence, E-Block, New Delhi-110011.
26. All DDG, Narcotics Control Bureau
27. All Zonal Directors, Narcotics Control Bureau
28. **The Assistant Director (DI), NCB HQ, New Delhi- for uploading circular on NCB website.**
29. Guard file/file

BIO-DATA/ CURRICULUM VITAE PROFORMA

[APPLICATION FOR THE POST OF _____ IN NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS]

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into service	
	ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
	Essential	
	A) Qualification	A) Qualification
	B) Experience	B) Experience
	Desirable	
	A) Qualification	A) Qualification
	B) Experience	B) Experience
	5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News. 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6.	Please State clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
	6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	
7.	Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)	

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular basis.	Nature of duties (in detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and

therefore, should not be mentioned. Only pay and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below.

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Schemes	From	To

8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9.	In case the present employment is held on deputation/contract basis, please state-	

a)The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization.

9.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

9.2 Note : Information under Column-9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.

10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11.	Additional details about present Employment	
	Please state whether working under (indicate the name of your employer against the relevant column)	
	a) Central Govt	
	b) State Govt.	
	c) Autonomous Organization	
	d) Government Undertaking	
	e) Universities	
	f) Others	
12.	Please state whether you are working in the	

	same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	

14. Total emoluments per month now drawn

Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

Basic Pay with scale of pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement.) (Note : Enclose a separate sheet, if the space is insufficient)		
16.B.	Achievements : The candidates are requested to indicate information with regard to ; (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/ societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/innovative measure involving official recognition. (vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17.	Please state whether you are applying for	

	deputation (ISTC/Absorption/Re-employment Basis# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)	
	# (The option of "STC"/ "Absorption"/ Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")	
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date: _____

Signature of the candidate

Name: _____

Rank: _____

Mobile No._____

Email ID_____

Parent Office Address: _____

Countersigned

_____

Employer/Cadre Controlling Authority with Seal)

CERTIFICATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he will be relieved immediately.

1. Also certified that;

i) There is no vigilance or disciplinary case pending/contemplated against _____.

ii) His/her integrity is certified.

iii) His/her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (As the case may be).

Countersigned

_____

Employer/Cadre Controlling Authority with Seal)